



DEPARTMENT OF THE ARMY
HEADQUARTERS AND HEADQUARTERS COMPANY, 22D SIGNAL BRIGADE
UNIT 29500
APO AE 09175-9500

AETV-SBH-CO

12 July 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter 7, Sergeants Time Training

1. References:

- a. FM 7-0, Training the Force, 22 October 2002.
- b. FM 25-101, Battle Focused Training, 30 September 1990.
- c. USARERU Regulation 350-1, Training in USAREUR, 22 July 2002.
- d. Army in Europe Command Policy Letter 7, Sergeants Time Training, 4 May 2003.

2. Sergeants Time Training (STT) is the most critical time in the training week for NCOs to effectively train their junior Soldiers. This time is identified on the training schedule and is dedicated for the development of junior leaders in our Army.

3. The principle components of STT are as follows:

- a. NCO leaders will conduct hands-on, performance-oriented training with their sections or platoons on collective combat related tasks that support accomplishment of the METL of the company and the brigade.
- b. STT is based on the analysis of the company's battle-focused, METL and the collective-to-individual task linkage. The analysis of this information by the senior NCOs prescribes the MOS, CTT, or crew/squad collective training that need improvement.
- c. The commander will provide the resources needed to conduct the training and the First Sergeant will provide the technical expertise to ensure training is conducted properly.
- d. STT will last five hours once a week on Thursday morning and coincide with Soldier and Family Time. Physical fitness training will not be conducted during this time. The normal duty day on Thursdays is from 0700-1500 which includes, preparation, execution, recovery, after action review, and a lunch break.

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e. Maximum possible participation in STT will be enforced to support the effectiveness of the training. Everyone who goes into combat with the unit must be involved, including officers and DA Civilian when appropriate.

f. STT will also be used to train Soldiers in low-density MOS by consolidating Soldiers under the senior NCO in their respective MOS. Low-density training will be conducted twice a month with the other times being allocated to collective training and crew drills.

4. EAGER ELITES!



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CPT, SC
Commanding

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